

BENSON DAYS

Downtown Benson



SATURDAY JULY 27TH

VENDOR AGREEMENT

THE EVENT

Benson Days will be held Saturday/Sunday July 27-28th, 2019. Vendors will participate at the Festival on Saturday July 27th only. The primary purpose of Benson Days is to promote the Benson Neighborhood and to raise money for the Benson Neighborhood Association (BNA). The BNA uses the money raised by Benson Days to fund other Benson community events throughout the year. The 2019 Benson Days will offer fun activities for families during the day with an arts and crafts fair, food vendors, beer garden, street entertainers, a Kid Zone ending with the Indie 10K/5K Race on Sunday..

VENDOR BOOTH SPACE

- Regular vendor spaces are rented out in 10' x 10' squares - you cannot be any further than 10' in the street due to the parade.
- You must provide your own tents, tables, chairs, etc.
- You must provide your own change.
- Smoking, alcoholic beverages, illegal drugs and firearms are not allowed in your booth space. (Alcoholic beverages are only allowed in the designated area.)
- Booths must appear clean and neat throughout the event. Please take the time to deposit your own trash in the nearest container throughout the day.
- Booths must be constructed in a manner that is safe for you, your workers and the public.
- Menus and prices must be posted at your booth.
- The Benson Days Committee has the final say on the location of your booth.
- Electricity will not be supplied.

VENDOR ARTISTS ONLY

- Must submit 3 jpegs of their work to info@bensondays.com before May 31, 2019.

VENDOR PARTICIPATION

- Registration for your booth space is due May 31, 2019, to the BNA. No vendor applications accepted after deadline. There will be a waiting list for vendors.
- If you are a brick and mortar business on Maple Street and would like to reserve the space on Maple Street in front of your location, we must have your signed reservation by April 15, 2019.
- You are asked to have your booth(s) open on Saturday, July 27, 2019, from 10:00am until 4:00pm unless prior arrangements have been made and agreed upon with the Benson Days Committee.
- We are looking for makers and crafters, no direct sales please

SET UP & TEAR DOWN

- You may set up your booth between the hours of 6:30am and 9:00am on Saturday, July 27, 2019. Please be considerate of other vehicles and leave room for traffic flow.
- Please clean your space(s) and remove all trash at the end of the event. Benson Days reserves the right and will charge any vendor a cleaning fee of \$50.00 should they leave their space(s) in a condition that requires additional cleaning. Your organization/business agrees to pay this fee as a condition of participating in the event.

PARKING

You may park in available spaces on the public streets surrounding Maple Street. No vehicles other than auto show vehicles are allowed on the enclosed portion of Maple Street. Sections of Maple Street will open up throughout the day for evening parking.

LIMITATION TO STATED ACTIVITIES

You must limit your activities at Benson Days to those you state on your application. You must also limit the conduct of those activities to your booth space(s). Sales or distribution of anything done by walking throughout the Benson Days grounds is not permitted.

CANCELLATIONS

You may cancel your application in writing at any time up until June 17, 2019, for a refund of all fees paid. Cancellations made after this date will not be refunded.

REGISTRATION FEES

The entire balance is due at the time the application is submitted. Payments can be made by PayPal, check, money order, or online at bensondays.com. **Checks and/or money orders should be made payable to the Benson Neighborhood Association. Paypal: BensonNeighborhoodAssociation@gmail.com.** Please refer to the fee table for costs.

FAILURE TO FOLLOW GUIDELINES/LAWS

The Benson Days Committee reserves the right to remove you from the event grounds for failure to follow these guidelines, the instructions of the Benson Days Committee or the laws and regulations of the City of Omaha, the State of Nebraska or any organizations under those governmental entities. This would occur without any refund or other compensation.

THERE WILL BE A WAITING LIST

FEE TABLE

TYPE	FEE
Artist & Vendors 10'x10' Booth	\$60.00
Non-Profit 10'x10' Booth	\$60.00
Food Vendor 10'x10' Booth	\$175.00
Brick and Mortar <small>(businesses on Maple between 58th and 63rd Street)</small>	\$30.00 w/BNA Business Membership \$60.00 w/o BNA Business Membership

THANK YOU FOR YOUR PARTICIPATION

